



## Board of Directors

Date: February 24, 2024

Time: 7:00 PM

Location: Zoom

Board Members:

| Present (Note the # required for quorum) |                              |  | Absent                  |
|--|------------------------------|--|-------------------------|
| DJ Penica-President                      | Karen Nace-Secretary         |  | Julie Wysong-Membership |
| Karen Bowman-Vice President              | Timothy McCarty-Board Member |  |                         |
| Debbie Wambaugh-Treasurer                | Carol Howard-Board Member    |  |                         |
|  |                              |  |                         |

Guests:

Minutes:

| Agenda                       | Discussion  | Tasks/Conclusion | Responsibility |
|------------------------------|---|------------------|----------------|
| <i>Call to order</i><br>7:00 | Review and approved last meeting minutes<br>Motion: Debbie Wambaugh<br>Second: Karen Bowman<br>Approved |                  |                |

| Agenda                        | Discussion  | Tasks/Conclusion   | Responsibility  |
|-------------------------------|---|--|---|
| <i>Farm Show/Yarn Project</i> | Inventory will be taken at next dye day   |  | Debbie  |
| <i>Showcase</i>               | <p>Jamboree Ribbons: We have the numbers needed</p> <p>Want to investigate the possibility of giving the Champions and Reserve Champions something other than the banner. Perhaps like what the youth are being awarded. Would need forty-six (21 Champions/21 Reserve/4 J.C.). Perhaps Bronze for Champion, Copper for J.C. and Aluminum for Reserve.</p> <p>Discussion that Light Livestock was not attending and it would be nice to find another vendor. Quality Llama, Useful Llama, Alpaca Everything, Jeffers Vet Supply, Valley Vet, and Tractor Supply Harrisburg/Enola were all suggestions.</p> <p>Catering: Instead of a buffet, we will be having a big family style Charcuterie Board served at each table. There will be a cash bar, appetizers, and drink tickets again.</p> <p>Auction: We have a good line-up. We have sent out FB posts and info about donating is on the website. Estimated that we have 22-23 items. We can use more auction/silent auction items.</p> | <p>Reach out to Steinman</p> <p>Check with Wendell August for pricing.</p> <p>Send Breeder Showcase Logo to Tim</p> <p>Contact Tractor Supply</p> <p>Contact Jeffers</p> <p>Send e-blast and additional FB posts</p> | <p>DJ and Karen B</p> <p>Tim</p> <p>DJ</p> <p>DJ</p> <p>Karen B</p> <p>DJ</p> <p>DJ</p> |

| Agenda                                   | Discussion   | Tasks/Conclusion   | Responsibility                                  |
|--|--|--|---|
|  | <p>Volunteers: Gearing up to get people signed up. E-blasts and FB posts will go out on both Empire and PAOBA sites. Need to circle back and look at the people that indicated interest when they registered.</p> <p>Jackson will be a gate-keeper. DJ will have more time to help where needed.</p> <p>Discussion on whether the vet and vet helpers should be wearing booties and gloves when they enter the trailers. PAOBA can purchase if it is deemed necessary.</p>                                   | <p>Send FB posts and E-blasts. Call Karen Look at interest on registrations</p> <p>Check with Scott to see how many volunteers are needed</p> <p>Ask Dr. Anne what she thinks about booties and gloves</p> | <p>Debbie</p> <p>Debbie and Nicki</p> <p>DJ</p> |
| <p><i>Fleece Show/Summer Seminar</i></p> | <p>The show and fiber sort are August 1 and 2<sup>nd</sup>. The Seminar is August 3 and 4<sup>th</sup>.</p> <p>Seminar Pricing: Voted to change the pricing to \$175.00 for members and \$200 for non-members</p> <p>Carol Motioned</p> <p>Karen B Seconded</p> <p>Passed</p> <p>Flyer: Destiny did the flyers. They will be distributed at Nationals and the Jamboree. Carol is donating three crias. If anyone has others that can be used, please reach out. The ideal attendance number would be 50.</p> | <p>Hand flyers out at National and Jamboree</p>  | <p>All attending board members</p>              |

| Agenda                         | Discussion   | Tasks/Conclusion   | Responsibility                |
|--------------------------------|--|--|-------------------------------|
|                                |  |  |                               |
| <i>Memberships</i>             | <p>Membership: We have 49 farm members, 11 associate members, and 4 business members. Lena mailed out the member banners, Robin from AOA contacted DJ and wants to do a similar thing for their members.</p>   |  |                               |
| <i>Princess/Prince Program</i> | <p>This award is available to both genders. The winner will be an Ambassador of the industry. Application deadline is February 25<sup>th</sup>. Presently have 6 applications.</p> <p>Timing for crowning: We want the winner to start their duties as soon as possible and definitely be available for the dinner to help with auction items.</p> <p>The Prince/Princess will be available to help represent the alpaca industry at events hosted at member farms or elsewhere. Want to encourage farms to invite them to events. Also need to let farms know what is expected of them in the form of reimbursing the Prince/Princess for expenses.</p> | <p>Call Jackie to figure out timing</p> <p>Make an announcement that this is available</p> | <p>Karen B</p> <p>Karen B</p> |
| <i>Youth Committee</i>         | <p>See attached Youth Committee Meeting Minutes</p> <p>PAOBA is donating 3-5 t-shirts for the Youth Pizza Party drawing. There will be 25-30 kids at the Pizza Party. Need to determine how much pizza and soda will be needed. Angie is</p>   | <p>Call farms</p>  | <p>Tim</p>                    |

| Agenda | Discussion  | Tasks/Conclusion   | Responsibility            |
|--------|---|--|---------------------------|
|        | <p>checking on this. Would like to see greater numbers in the classes.</p> <p>There is enough in donations to cover the cash payment awards. Last year halters and buckets were given as prizes donated by Light Livestock. Not sure that will be repeated this year. Angie has etched water jugs. The Champion and Reserve Champions will get gifts. A donation was made that will cover these.</p> <p>Discussed Youth assisting farms with setting up, unloading and general help for breeders. It is hoped that breeders will “tip” the youth. Youth should be wearing their 4-H t-shirts to identify them as such. Thursday poses a problem with school. It should be an excused absence.</p> <p>Discussed Senior 4-H’ers doing a brief 10 minute demonstration about show etiquette. Thought it could be done after the judges speak at the exhibitors meeting.</p> <p>During the auction Randy will ask for donations for the Youth program. Jay and DJ have graciously offered to match whatever donations are given. This money will be used for next year</p> <p>AOA is talking about not allowing the sharing of alpacas between family members. This could cause a negative impact on the youth program as many families board the alpacas that they use and share one amongst a few family members</p> <p>High resolution logos are needed for the Wendell August gift awards. Trying to see if anyone has this.</p> <p>Youth Committee is discussing holding a fun youth invitational summer event where they can practice. Could be held at an open venue and would want to bring in a judge. Cookout</p> | <p>Call State for rules governing legal absences for FFA and 4-H events</p> <p>Check for files</p> | <p>Karen</p> <p>Carol</p> |

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|   |  |  |                |
| <i>Finances: P&amp;L report, cash on hand</i> | Nothing to report  |  |                |
| <i>General</i>                                | <p>Looking at purchasing key rings from Wendell August to commemorate PAOBA's 25<sup>th</sup> year</p> <p>PAOBA Basket for Nationals: Coming together well. DJ has baskets and bows. Time will grab everthing when he gets to Nationals and we will assemble there.</p> <p>Business Cards: No update</p> <p>CD: We need a copy of a Federal Tax Return, Organizational minutes specifying authorized signers of the account and a copy of the Articles of Incorporation.</p> <p>Karen Bowman motioned that DJ Penica - President, Debbie Wambaugh- Treasurer, and Karen Nace-Secretary would be authorized signors on a CD note to be opened at Citadel Bank in Harleysville. This was Seconded by Tim and passed by the board</p> | Need to get a copy of the tax return and try to locate the Articles of Incorporation | Karen N        |

| Agenda   | Discussion  | Tasks/Conclusion | Responsibility |
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|  | NEAFP zoom call survey/feedback: Debbie reported 25 were registered, 8 attended, and all answered the 1 question survey in the affirmative. The call was recorded and is on the website |                  |                |
| <i>Comments and Announcements</i>  | The second shawl from the Farm Show will be placed in the Live Auction at the Jamboree. There will be FB posts about this   |                  |                |
| Meeting adjourned at: 8:39PM<br>Next Meeting date is March 20, 2024 at 7:00 PM |   |                  |                |

Submitted by: Karen Nace

Date: 2/28/2024